

**WOODGLEN HOMEOWNERS ASSOCIATION
2012 SWIMMING POOL RULES**

1. Introduction

- a. The swimming pool located in the Woodglen subdivision is a private pool, owned and maintained by the dues paid by each Homeowner in the Woodglen Subdivision.
- b. The primary purpose of the pool is its safe use and enjoyment by the Woodglen Residents.

2. Background History & Board Action

- a. The 2011 swim season was fraught with difficulties in the areas of security, vandalism & destruction of property, consumption of alcohol, utilization of the pool by unauthorized swimmers and improperly supervised minors. The Pool Committee and the Board of Directors are working diligently to ensure a safe, pleasurable experience for our Members / Tenants balanced with the implementation of measures to ensure proper usage and safety.

b. The Pool Committee, with the supervision and approval of the Woodglen Homeowners Association Board of Directors has approved and implemented more than one type of security system at the pool that will be in use 24 hours per day, 7 days per week. Trespassing, vandalism or harassment of other bathers and / or pool staff will be prosecuted to the fullest extent of the law.

c. The Pool Committee, with the supervision and approval of the Woodglen Homeowners Association Board of Directors have adopted new policies and procedures and enhanced present procedures as an additional response to ensure a pleasant swimming experience for all.

d. In order to maximize the hours the pool can be enjoyed by our Residents, the pool has been designated as a **"swim-at-your-own-risk" facility** and will not have lifeguards. A Pool Monitor will be on duty to provide administrative assistance and management. **PLEASE READ THE POOL RULES / POLICIES IN THEIR ENTIRETY AS MODIFICATIONS HAVE BEEN MADE THAT WILL BE ENFORCED FROM OPENING DAY.**

e. It is the responsibility of the Homeowner / Tenant to be knowledgeable of the rules and ensure all family and / or guests from their household who will be utilizing the pool understand them as well.

f. A one page copy of the 2012 Swim Season Rules is attached to this letter along with a 2012 **RECEIPT, RELEASE AND INDEMNIFICATION** Form and a 2012 **POOL MEMBERSHIP INFORMATION** Form. Both forms must be signed and returned to the AMS Inc. Office before pool entry is granted.

MEMBERS / TENANTS AND THEIR GUESTS

SWIM AT THEIR OWN RISK AT ALL TIMES**

THE WOODGLEN HOMEOWNERS ASSOCIATION STRONGLY SUGGESTS TO ALL RESIDENTS
THAT NO ONE SWIM ALONE

3. Definitions

- a. Pool Monitor- **A POOL MONITOR IS NOT A LIFEGUARD.** A Pool Monitor is responsible only for administrative tasks and enforcement of pool rules and policies.
- b. Unattended No lifeguard is on the premises. The pool is still considered unattended even if a Pool Monitor is present.

4. 2012 Season- Unattended Swimming

- a. Begins Tuesday, May 1, 2012 at 7:00 a.m.
Ends Sunday, October 21, 2012 at 9:00 p.m. (weather permitting)
- b. Operating Hours 7:00 a.m. – 9:00 p.m.
Lap swimming only 7:00 a.m. – 10:00 a.m.
- c. Operating Days Thursday – Tuesday

THE POOL IS CLOSED EVERY WEDNESDAY FOR CLEANING & MAINTENANCE

**The Association or Pool Manager reserves the right to close the pool at any time for emergency or repair services

5. 2012 Season Schedule- POOL MONITOR

The Association will make every attempt to maximize the presence of the pool monitor during the season; however, note that this schedule is subject to change due to the availability of funding.

Tentative Scheduling for POOL MONITOR

- a. Begins
- | | |
|------------------------------|------------------------|
| Saturdays, May 5-12-19, 2012 | 1:00 p.m. – 9:00 p.m. |
| Sundays, May 6-13-20, 2012 | 1:00 p.m. – 9:00 p.m. |
| Saturday, May 26, 2012- | 1:00 p.m. – 9:00 p.m. |
| Sunday, May 27, 2012- | 1:00 p.m. – 9:00 p.m. |
| Monday, May 28, 2012- | 1:00 p.m. – 9:00 p.m. |
| Tuesday, May 29, 2012- | 5:00 p.m. – 9:00 p.m. |
| Wednesday, May 30, 2012- | CLOSED FOR MAINTENANCE |
| Thursday, May 31, 2012- | 5:00 p.m. – 9:00 p.m. |
| Friday, June 1, 2012- | 5:00 p.m. – 9:00 p.m. |
| Saturday, June 2, 2012- | 1:00 p.m. – 9:00 p.m. |
| Sunday, June 3, 2012- | 1:00 p.m. – 9:00 p.m. |
- Monday, June 4, 2012 – Sunday, August 26, 2012:
- | | |
|------------|-----------------------|
| Weekdays - | 5:00 p.m. – 9:00 p.m. |
| Weekends - | 1:00 p.m. – 9:00 p.m. |

6. Pool Entry

PERSONS USING THE POOL DO SO AT THEIR OWN RISK The Association is not responsible for accidents, injuries or loss of personal property and encourages all Members / Tenants to use reasonable care in regards to personal property.

- a. Card keys are required when any Resident enters the pool area. **There will be no exceptions.**
 - (1) Please keep your card key from pool season to pool season. This card will be activated and / or deactivated from the Association Office on the appropriate dates.
 - (2) If you are new to the Association and have never had a card key issued, you must pick up your key at the Association Office located at 1600 NE Loop 410, Ste 202, San Antonio, TX, 78209. Office hours are Monday through Friday 8:00 a.m. – 6:00 p.m. There will be only 1 card key issued per family. Unfortunately, due to liability issues, the Association does not mail card keys. There is no charge for the first key.
 - (3) An Association Member or their Tenant in good standing who has lost their card key must have a new card key issued and activated. The key must be picked up at the Association Office along with payment of a \$25.00 charge for a replacement key.
- b. A 2012 **RECEIPT, RELEASE AND INDEMNIFICATION MUST** be on file at the Association Office **and** at the pool. (When mailed to the Association Office, a copy is sent to the pool.) The form is attached to this letter.
- c. A 2012 **POOL MEMBERSHIP INFORMATION FORM MUST** be on file at the Association Office **and** at the pool. (When mailed to the Association Office, a copy is sent to the pool.) The form is attached to this letter
- d. Only Association Members and / Tenants **in good standing**, and their accompanied guests are permitted to use the pool area.
 - (1) Card keys of Association Members and / or Tenants whose dues are over 30 days in arrears will be deactivated.
 - (2) The card key will be reactivated-
 - (i) The Association Member or their Tenant has paid the outstanding balance of their account including late payments, if applicable.
 - (ii) The Association Member or their Tenant has paid the card key reactivation fee of \$25.00.

f. **Sign-In**

(1) The Association Member / Tenant over the age of 16 entering the pool area must have in their possession a photo ID and register in the Pool's Daily Log. In case of emergency, your photo ID and log-in information will be necessary for assistance and treatment.

(2) All children under 16 must be accompanied by an adult (18 years of age or older) Member / Tenant of the Association. Non-swimmers must be within reach of the responsible adult at all times. **REMINDER- THERE IS NO LIFEGUARD**

g. **Sign-Out**

(1) All Association Members / Tenants must document the time they leave on the Pool's Daily Log. This is important because in order to maximize funds, the Association must have this information in order to evaluate usage patterns, peak hours of use and be able to adjust pool staff accordingly.

(2) All users of the pool are responsible for ensuring the gate is properly closed / locked on leaving.

7. **Guests**

a. Members / Tenants in good standing may bring up to 4 guests per lot at any one time.

b. The host Member / Tenant must accompany his / her guests at all times.

c. All guests must register in the Pool's Daily Log. In addition all adult guests must present a photo ID.

d. The host Member / Tenant is responsible for the conduct of his / her guests. Guests who do not respect pool rules and / or staff will be asked to leave. Police will be notified if the offender refuses to comply.

e. The pool monitor reserves the right to limit the number of guests entering the pool area or ask guests to leave in the event of over-crowding and / or safety issues.

f. **Association Members / Tenants whose accounts are in arrears and / or whose pool card key has been deactivated either due to non-payment of assessments, improper behavior or have lost their card key may not enter as a guest of a Member / Tenant in good standing. After checking the photo ID, the "guest" will be asked to leave. Police will be notified if the "guest" refuses to comply.**

8. **Parties**

- a. Parties (birthday parties, team parties, etc.) are limited to 10 guests.
- b. Parties may **ONLY** be held during hours when a pool monitor is on duty.
- c. Parties **MUST** be scheduled in advance with the pool monitor, who will verify the day and time of your party request and schedule your event on the pool calendar.
- d. It is **highly recommended** that you schedule your party as soon as you plan the date of the event.
- e. To prevent over-crowding, only 1 scheduled party per day can be accommodated.
- f. Scheduling is on a first come, first serve basis and does not include a gazebo or exclusive use of the pool or pool enclosure.
- g. Parties are limited to 2 hours in length and must be over prior to pool closing.
- 9. **Tenants** Owners who grant pool use privileges to their Tenants must ensure the Tenants have a copy of the pool rules and a copy of the 2012 **RECEIPT, RELEASE AND INDEMNIFICATION** Form and the 2012 **POOL MEMBERSHIP INFORMATION** Form.

10. **SUMMARY**

The Pool Committee, with the supervision and approval of the Woodglen Homeowners Association Board of Directors has prepared the attached rules and forms to help ensure the safety and security of all Members and guests. A handbook with more detailed explanations is available upon request.